



Tuesday, April 11, 2023 5:45pm  
Virtual Link: [meet.google.com/ryq-trzw-knc](https://meet.google.com/ryq-trzw-knc)

**Barlow Park Charter School Mission:**

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

**Barlow Park Charter School Vision:**

Setting a positive trajectory for lifetime learning.

Attendance: Kaitlyn Boscaljon, Jason Kauffeld, Ashley Dodson, Cathy Scheier, Jean Rigden, Katie Grady, Pam Mumm, Lee Anne Schmude, Rachel Minch, Tanya Sanderfoot

- I. Call to Order at 5:49
  - a. Mission and vision
- II. Review & approval of minutes from March 2023 meeting - Jason/Katie motioned, motion approved
- III. Community Input
- IV. Treasurer's Report
  - a. Financial update from treasurer Cathy Scheier - Jean/Jason motioned, budget accepted
- V. New Business
  - a. Common Planning Time Proposal (Rachel Minch)
    - i. Rachel responded to questions regarding common planning dates—dates in initial proposal can be adjusted
      1. 4k won't have school next year on Fridays, so we will not be coordinating with 4k
    - ii. Rachel responded to questions regarding current meeting practices – Mondays after school until about 5, though can go until 6:30 on regrouping nights (every 4-6 weeks)
    - iii. Meeting topics are necessities regarding who is switching with which group, which teachers are doing which groups, what is being assessed, does the assessment meet the standards, does it meet the current needs, lots of create and recreate going on, ESGI (online database/assessment tool)
    - iv. Tanya spoke up about teacher mental health and the additional time responsibilities
      1. Issue is not payment for the time (currently covered by grant); the issue is the strain on mental health
      2. 2020-21 school year, the district was able to add in monthly staff inservice time, and got rid of the late starts; late starts have not been added back—no time has been added back for this; some time is dedicated to district initiatives, but not to our school-specific needs; would not be possible to have common prep time for 9 teachers
    - v. Tanya would like to propose six full-day non-student contact day for elementary for inservice
      1. This would be a change to the current calendar - 4k-12 calendar would not all be the same
    - vi. We could stay within DPI's minutes requirements
    - vii. Our charter does have a waiver for minutes and hours as well as a different calendar
    - viii. Tanya's proposal would be to come up with a solid memo and share with the other elementary schools and bring to the school board with full support from all k-5 schools.
    - ix. Tanya has talked with Journey teachers and council about this idea
    - x. Tanya has also reached out to 3-5 principal
    - xi. Would be helpful if the proposal had arrangements for non school days, like Brave
    - xii. Rachel would love to see Katie bring mental health statistics, information, etc. to the school board
    - xiii. Jean shared concerns about the dates
    - xiv. Jean likes the idea of going to the board with six dates and then giving feedback if we need more

- xv. Tanya thinks it would be really important to also include a sample agenda of how the day would be spent
  - xvi. Cathy asked about board response from 4ps request for inservice days in the past
    - 1. Board was fully supportive; 4ps doesn't have any prep time or proximity to collaborate due to different locations
  - xvii. Kaitlyn asked what the timeline is to put this together and to the school board - by next month's board meeting
  - xviii. Discussion regarding why we'd propose all elementaries have the same common-planning time
  - xix. Memo writing - Tanya, Rachel, Kaitlyn, and Pam will continue to work on memo
  - xx. Tanya will be the liaison between the councils, schools, and board
  - xxi. Tanya can share a draft with our team by this Friday
  - xxii. We will likely have a special meeting to approve this proposal
- VI. Administrator and Teacher Reports
- a. Teacher Report - Lee Ann Schmude and Rachel Minch reporting
    - i. Working on Chick-Fil-A Fundraiser
    - ii. Power of Play Night - planning has been going well so far
      - 1. Local athletes will be joining educators and learners at this event
    - iii. School events coming up: spring concert in April, p.e. skating unit, end-of-year carnival
    - iv. Updated PR efforts for the school
      - 1. Discussion regarding using the banner we made last year
      - 2. Could even put signs out at the pick-up/drop-off line re: recruitment
      - 3. Opportunities as well to get into the community for recruitment
        - a. RiponFest booth?
      - 4. Vines & Rushes Cause of the Mondays - Jason will follow up with this regarding available dates
  - b. Admin Report
    - i. Playground construction update
    - ii. School went to see the middle school play
    - iii. Been in contact with LLV re: school visit
    - iv. Been in contact with Carol and her supervisor at Fox World Travel re: challenges with invoices and questions regarding costs
      - 1. Tanya has only signed one invoice so far this spring from the travel agent
    - v. Literacy curriculum has been approved by the district - Benchmark Workshop
      - 1. BPC will continue to use learning from the Janet Richardson trainings as supplementary resources
        - a. Literacy coach Tammy Fox is confident that this arrangement will work
        - b. The continuum won't change very much since our continuums are standards-based, but Tammy Fox and our teachers will be adjusting this as needed regarding if band placement needs to be modified.
    - vi. Additional SRO for the district: for a total of two School Resource Officers
    - vii. Expanded 4k program to include full-day option
      - 1. We may consider reaching out to 4k families full-days for potential governance members

VII. Council Sub-Committees

- a. PTO - next meeting 4/24/23
- b. Member Development - met and is working on spreadsheet
- c. Academic Excellence - Met 4/10/23, mid-year data reviewed, particularly pleased with first grade growth; second grade is a struggling group regarding proficiency and making growth; behavioral, sel lessons have taken precedent in second grade; Jan Richardson has given good insight regarding readers; identified training areas to beef up especially this summer, including math recovery training

VIII. Old Business & Additional Discussion Items

- a. We'll need a new secretary or a rotation as May will be Pam's last meeting

IX. Adjourn Ashley/Jean motion - approved 6:50

**Future Meeting Dates:**

May 9, 2023

June 13, 2023

July 11, 2023

August 8, 2023

September 12, 2023  
Annual Meeting: October 10, 2023

**Council Members:**

Kate Boscaljon (Chair) - Cathy Scheier (Treasurer) - Pam Mumm (Secretary) - Bailey Patterson - Jason Kauffeld - Katie Grady - Ashley Dodson - Jean Rigden